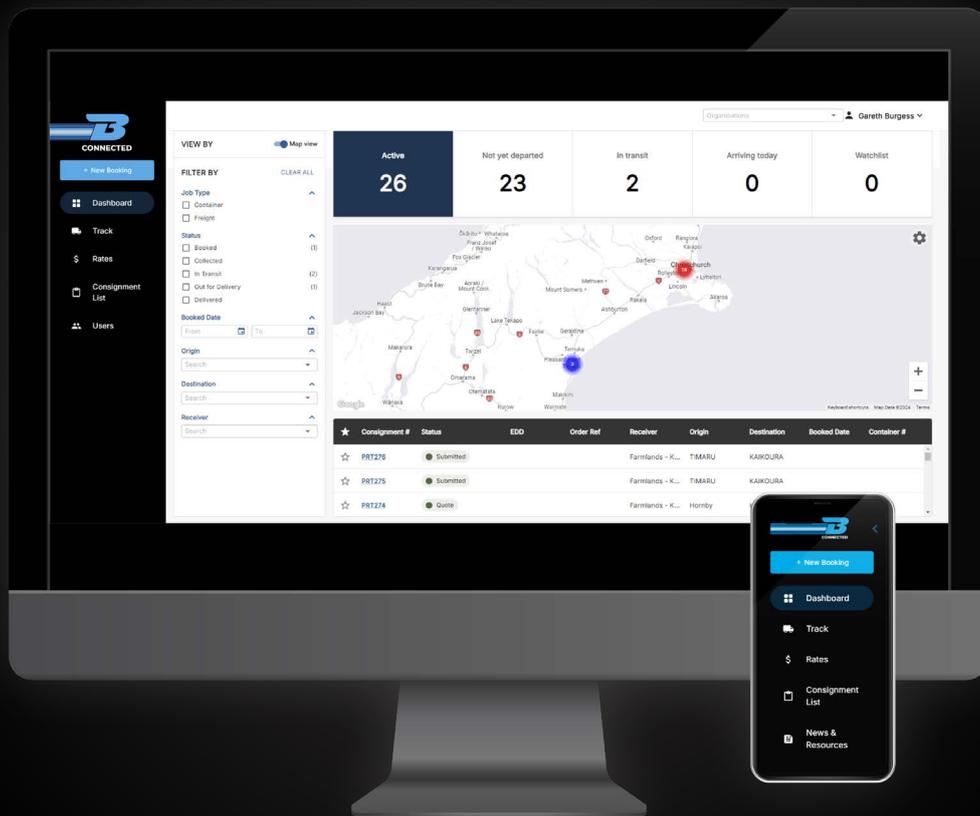




CONNECTED

HOW TO GUIDE: Track a freight job inside the B CONNECTED portal

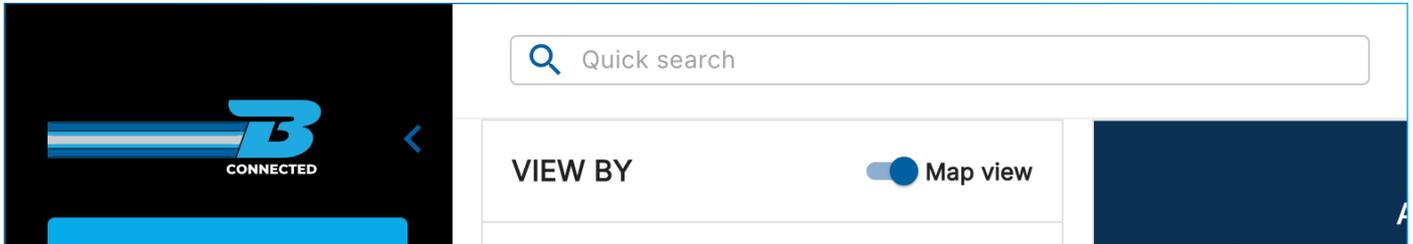


CAN DO. WILL DO.

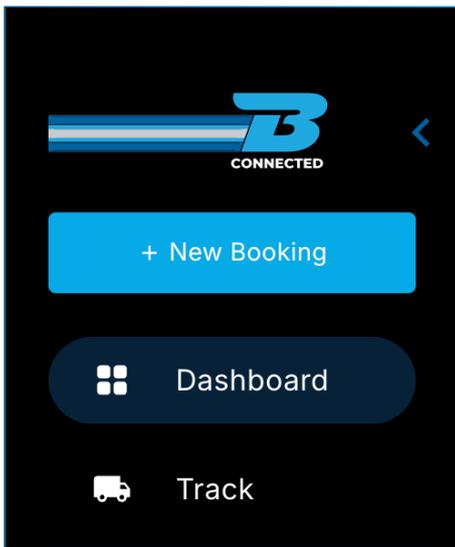
booths.co.nz

TRACK A FREIGHT JOB INSIDE THE B CONNECTED PORTAL

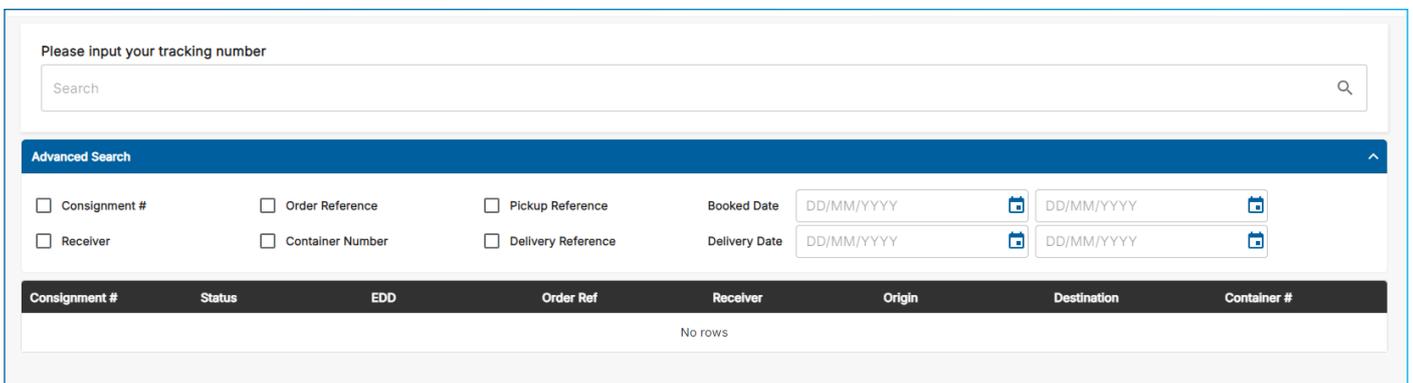
Once you have logged into the B CONNECTED portal you will land on your Dashboard. A quick search box can be found in the top of every screen. Use your consignment number to search.



You can also use the Track tab to track your consignment which is located on the left hand side of your screen. There is also the Quick Search function in the top of the page.



On this page there are six key fields you can use to filter your reference number.



- **CONSIGNMENT NUMBER:** ICOS auto generates a unique Booth's consignment number once your job is booked.
- **PICK UP | ORDER | DELIVERY REFERENCE:** This is where you can enter any of the important references you may require to make collection, delivery and invoicing easy.
- **RECEIVER:** This is the receiver's details for where your freight is being delivered to. This will require the receivers name or business that was populated when you made the booking.
- **CONTAINER NUMBER:** Will only be for container customers.
- **BOOKED BETWEEN DATE:** This is a guide as to when your job was booked.
- **DELIVERY BETWEEN DATE:** This is a guide as to when your job was delivered.

Once one of the above fields has been filled out in the search column, press the magnifying glass to start your search.

If your search is successful it will return the data under the black banner.

Please input your tracking number

IPL13608
🔍

Advanced Search

Consignment #

Receiver

Order Reference

Container Number

Pickup Reference

Delivery Reference

Booked Date: DD/MM/YYYY

Delivery Date: DD/MM/YYYY

Consignment #	Status	EDD	Order Ref	Receiver	Origin	Destination	Container #
IPL13608	● Booked			IPLEX CHRISTCHURCH	Palmerston North	CHRISTCHURCH	

If you click into the consignment hyperlink, it will bring up the full details of your consignment with its tracking details.

Consignment BCPTST6

BRUCE SMITH → JOHNNY WRITE

🌟
🔔
↶

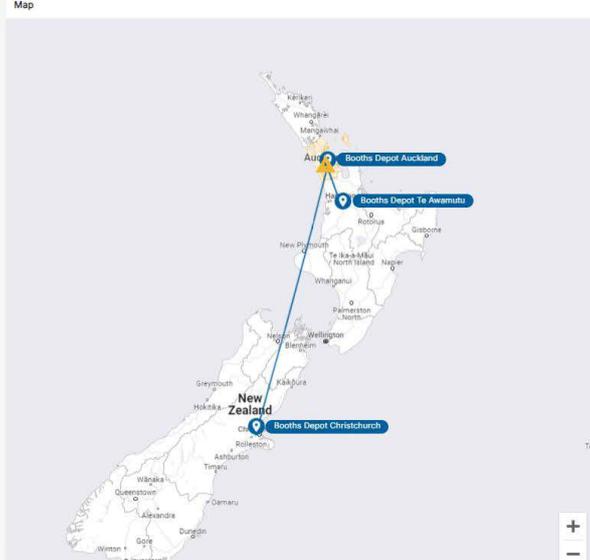
Booked
15 Oct 2024

In Transit

Estimated Delivery
07 Oct 2024

Tracking History

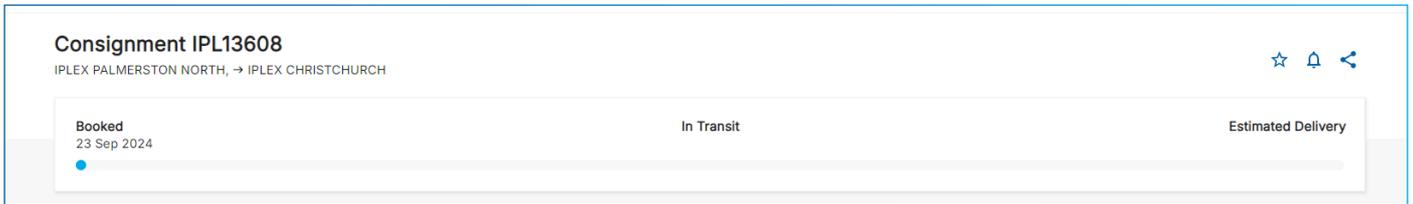
- ✔ Out for Delivery
 01:52 PM, 15 Oct 2024
- ✔ At Location
 01:50 PM, 15 Oct 2024
 Booths Depot Christchurch
- ✔ In Transit
 01:50 PM, 15 Oct 2024
 To Booths Depot Christchurch
- ✔ At Location
 01:49 PM, 15 Oct 2024
 Booths Depot Auckland
- ✔ In Transit
 01:48 PM, 15 Oct 2024
 To Booths Depot Auckland
- ✔ At Location
 01:48 PM, 15 Oct 2024
 Booths Depot Te Awamutu
- ✔ In Transit
 01:48 PM, 15 Oct 2024
- ✔ Picked Up
 01:48 PM, 15 Oct 2024
- ✔ Booked
 01:46 PM, 15 Oct 2024

Map


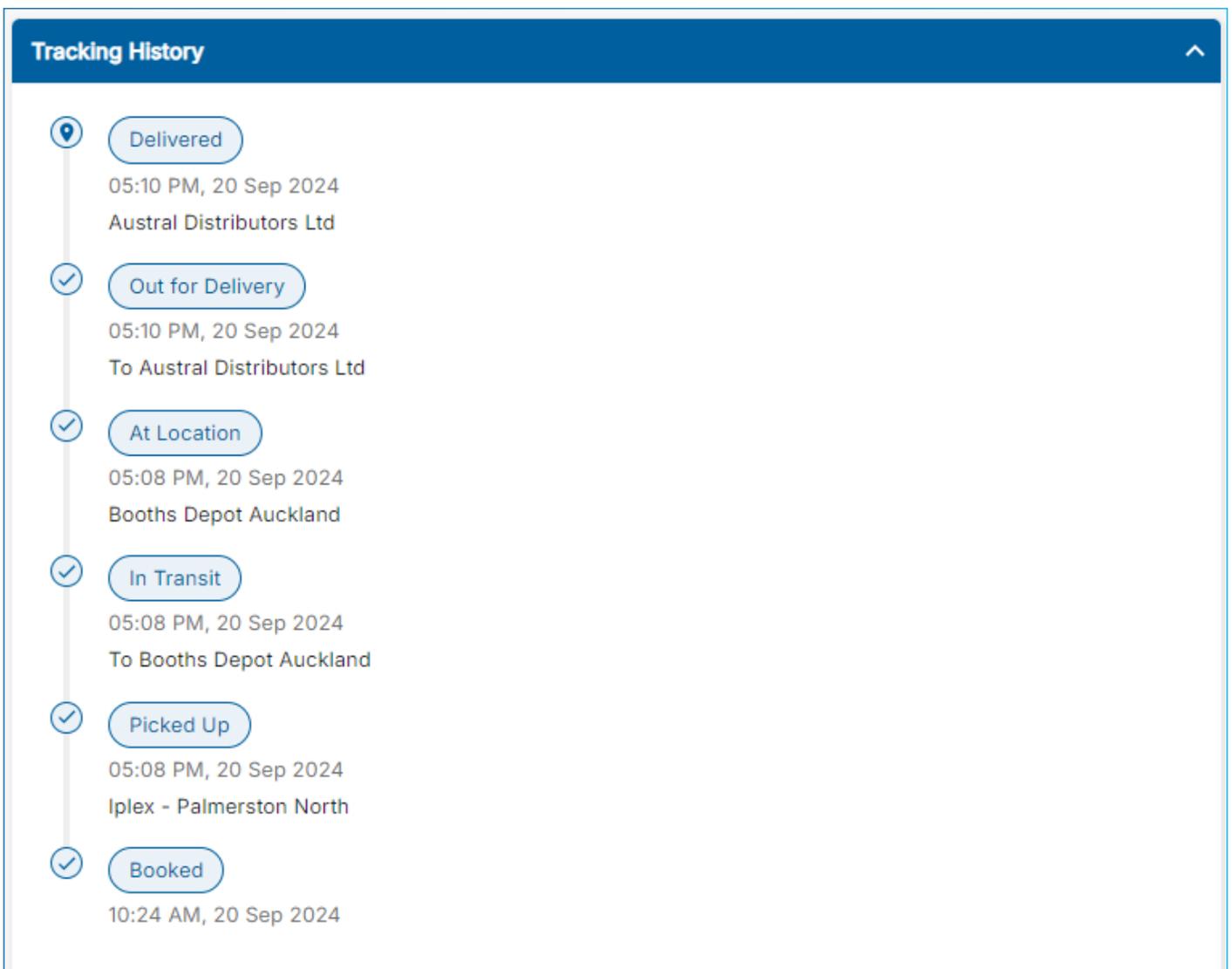
Consignment Details



The blue line shows a quick visual representation of your freight's journey. If your job has been booked and not yet collected, the blue line will be at the beginning. Anywhere in transit from depots or on its way across the Cook Strait will show as In Transit. Estimated delivery will be fully blue when it reaches delivered.



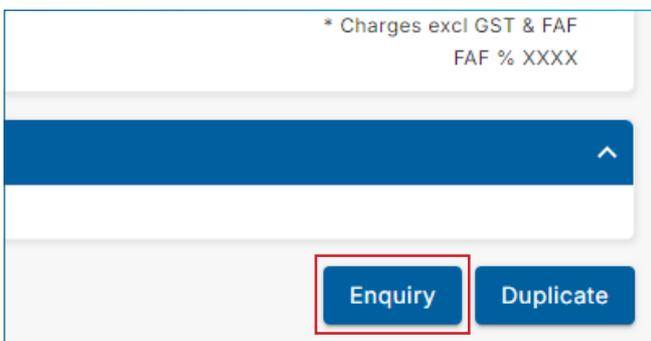
Your Tracking History will guide you on where your order is at any given time of the delivery journey. The various status updates provide you with an accurate update of what stage your consignment is at and where your freight is located throughout our nationwide depots.



The map will show where your goods are located throughout their journey around the country. A solid line represents movements that have been completed. Dotted lines show movements that are in transit.



At the bottom of the consignment screen there is the Enquiry button. If you have any questions regarding the tracking information, select the enquiry subject to be “Transit Update” and one of our Customer Service team will get back to you with answers. Please make sure to include any additional information in the comments box to help our team deal with your enquiry quickly and accurately.



Enquiry

Consignment Number

Enquiry Subject *

Comments *

Sender Name *

Phone **Email**

**For more information, please visit
www.booths.co.nz/bconnected, or scan the
QR code below:**



**For any questions please contact us on:
0800 BOOTHS or
customerservice@booths.co.nz**



CAN DO. WILL DO.